



## Marketing Team: Photo/Video Intern

The Center for Identity + Inclusion is home to the Office of Multicultural Student Affairs (OMSA), LGBTQ Student Life, and Student Support Services. We are currently seeking a **Photo/Video Intern** to join our Marketing Team. Our Marketing Team works with full-time staff to implement a comprehensive marketing plan for a variety of programs and resources. ***Sample responsibilities for each position appear below:***

### Photo/Video Intern (8 hours/week)

***This position requires experience with photography, video recording and editing, and/or digital asset management.***

- Take high-quality photos at events and as part of photo campaigns to post on our website/social media. Request permission from people who appear in photos.
- Film and edit short documentary, educational, and promotional videos to share stories, raise awareness about resources, and drum up excitement for programs. Assist with developing concepts and/or scripts for digital media projects. Work with the rest of the Marketing Team to share videos with campus community.
- Organize and manage digital assets. Share photos and videos with campus partners as appropriate.

***Marketing Team members may also be asked to assist with website management, social media platforms, and/or email marketing systems.***

### Qualifications:

- Applicant must be a currently enrolled undergraduate student at the University of Chicago in good academic standing at the time of application and throughout employment.
- Commitment to diversity and social justice. Interest in utilizing marketing and communication skills to advance the goals outlined in our Vision and Mission Statements.
- General knowledge of campus programs and resources.
- Attention to detail and ability to follow a range of editorial and visual identity guidelines.
- A high level of initiative.

### Position Requirements:

Marketing Interns will work with us throughout the academic year. The Photo/Video position may require attendance at evening/weekend events. All student staff members are expected to attend trainings and team meetings.

**Compensation:** \$12.00 per hour

### Application Instructions:

Please visit <https://inclusion.uchicago.edu/student-employment> to submit a cover letter and resume. Questions? Contact Gaby Ortiz Flores at [gabyo@uchicago.edu](mailto:gabyo@uchicago.edu). **Applications are due by Monday, November 14 at 11:59pm.** We may ask you to submit an example of your work (i.e. a series of photos you took at an event or a short video you created, etc.) prior to an interview.